**Town of Union – Monthly Meeting Minutes**

**Thursday November 17, 2022**

The Town of Union meeting was called to order by Chairman Elgin Fanta on Thursday, November 17, 2022, at 7:09 p.m. following the meeting of the town electors.

Roll call was taken with Chairman Elgin Fanta, Supervisor Paige Huber, Supervisor Dennis Rauls, Treasurer Starr Janecek, and Clerk Fay Urban present. Others in attendance was Patrolman David Smith, Sara Baldwin, and Greg Redmer

Chairman Fanta asked for affirmation of proper public notice to which Town Clerk Urban replied, “Yes”.

**Guest Speaker** – Sara Baldwin. Sara is the Chief Election Inspector for the Town of Union. She had three observation she discussed with the board. First observation, the table used for registration is not a good fit for sliding a chair or wheelchair under it. Sara offered to bring a folding table for the next election to replace the current one. Second observation, there are random coat hooks on the wall. There should be a designated place to hang election inspectors’ coats, so they are out of the way. The third observation, the entrance rugs is old and could cause an issue with someone tripping on it. The board will address these issues before the next election.

**Public Comment –** None

**Read and Approve October Minutes –** Motion by Rauls and second by Huber to approve the October 19, 2022, Town of Union minutes. All in favor, motion carried.

**Treasurer's Report**

Treasurer reported the general checking accounts has a balance of $1,927.18 and the MMDA balance is $45,680.32 as of Thursday, November 18, 2022. Monies deposited was from fall cleanup day, sanding, and dividend check from United Cooperative.

**Clerks Report**

The board reviewed the monthly bills. Patrolman Smith’s new cell phone is not properly working. He is working with US Cellular. Chairman Fanta will be getting his own phone and closing out his town’s phone. The board decided not to send a fee to TCA. Motion made by Huber and seconded by Rauls to pay all the monthly bills except TCA, and to transfer $23,000.00 from the Money Market Account to the General Checking Account. All in favor, motion carried. The board reviewed the budget.

**Old Business**: None

**New Business**

**2023 Budget Approval** – The public hearing and meeting of the electors is rescheduled for Monday, December 5, 2022. (It was held on Tuesday, December 6, 2022)

**Patrolman's Report –**

Road work – Smith reported that they have the sand and salt in the new shed. They are also preparing the gravel roads for winter.

Equipment update – There were some minor issues with the Grader. Most of the snow equipment is on. Smith had to work on a Saturday but adjusted his hours so he maintained 40 hours or less that week.

**Supervisor’s Report**. **–** Supervisor Huber is working on getting a speaker to discuss what to do with an active shooter.

**Chairman's Report –** Chairman Fanta is working with the state on the Jug Creek project. They are requesting additional information.

**Set Date for next regular monthly meeting** – Saturday, December 17, 2022, at 8:30 a.m.

Motion by Rauls, seconded by Huber to adjourn the meeting at 8:15 pm. Motion carried.

Respectfully submitted by Fay Urban, Town Clerk